

## Enrolment Period: September – December 2019

### How and when to re-enrol and pay your course fees for Gymnastics

Days	Early Bird Discount	Over the phone Monday between 10.00am – 3.00pm Tuesday between 11.00am – 5.00pm Wednesday between 11.00am – 5.00pm Thursday between 11.30am – 3.30pm Friday between 1.00pm – 3.30pm <b>New Number: 07719 965 406</b>	Bank Transfer (Reference code required)	In person During normal class times
Thursday 11 July – Tuesday 16 July	YES	YES	YES	YES
Wednesday 17 July – Friday 22 July	NO	YES	YES	YES

### Terms and conditions for payment

- Your place is only secure upon the full payment of the course fees
- Places will be held for the first week of the re-enrolment period, in order for payment to be received.
- If you are paying via bank transfer, then you must use a reference code and email us to confirm that payment has been made
- If you make payment outside the re-enrolment period, this will not guarantee your place!

*For more information on ways to pay and course fee prices please see pages 2 and 3 of this document.*

# Ways to Pay

**1 Paying via Bank Transfer:** If you want to pay via Bank Transfer, then you will need to use a reference code.

The reference code is your **child's first and last name + your child's day and class**

*For example:*

**Peter Armstrong, Parent & Toddler** would be: **PeterArmstrongPT**

**Frederick Fields, Thursday Tots class,** would be: **FrederickFieldTT**

**Annie Smith, Monday Rec 1 class,** would be: **AnnieSmithMR1**

If you are re-enrolling more than one child, then please use one code for each child.

*As the maximum number of characters within a banking reference code is normally 18 characters, and if your child's name is too long, then please use their first name and as many letters of their last name as possible plus the day and class.*

If you have paid via Bank Transfer, you **MUST** then email us to let us know. We can then confirm that we have received it.

## **Our bank details**

If you have not paid by bank transfer before you will need our bank details, please email us and we will send them to you.

**2 Paying over the phone:** The **NEW** number for our payment line is **07719 965 406**.

We can take payments over the phone at the following times, however the phone line may be busy, therefore keep trying and where possible avoid leaving a message, because we may not be able to return your call immediately.

- Monday: 1.00pm – 3.30pm
- Tuesday: 11.00am – 5.00pm
- Wednesday: 11.00am – 5.00pm
- Thursday: 11.30am – 3.30pm
- Friday: 1.00pm – 3.30pm

**Payment over the phone can only be taken at the times stated above, this is when we have access to the visa machine!**

**3 Paying in person:** You can pay with card, cheque or cash at our admin desk in the sports hall at the following times:

- Mondays: 4.15pm – 7.45pm
- Thursdays: 2.00pm – 5.30pm
- Fridays: 4.15pm – 8.00pm

## September – December 2019 (Autumn Term) Course Fees

<b>Class</b>	<b><u>Early Bird Discount</u></b> Payment period <b>Thursday 11 – Tuesday 16 July</b>  <i>The fee below includes the £10 TGC Annual Membership</i>		<b><u>Non Discount Course Fees</u></b> Payment Period <b>Wednesday 17 – Friday 19 July</b>  <i>The fee below includes the £10 TGC Annual Membership</i>	
	1 <sup>st</sup> Half Term 6 Weeks	Full Term 13 Weeks	1 <sup>st</sup> Half Term 6 Weeks	Full Term 13 Weeks
Parent & Toddler	£51.60	£95.80	£53.60	£97.80
Tots	£59.40	£112.70	£61.40	£114.70
Rec 1	£61.80	£117.90	£63.80	£119.90
Advanced Rec 1	£65.40	£125.70	£67.40	£127.70
Rec 2	£65.40	£125.70	£67.40	£127.70
Advanced Rec 2	£102.00	£205.00	£104.00	£207.00
Rec 3	£61.80	£117.90	£63.80	£119.90
Advanced Rec 3	£61.80	£117.90	£63.80	£119.90